Organisation/ Body	Event/Date - Number of Delegates/Guests	Request	Comments	Recommendation
Electoral Office of Northern Ireland	Candidate Briefing Session 23rd March, 2016 Approx. 100 attendees	The Use of the City Hall	This event, organised by the Electoral office, will provide information on the upcoming Northern Ireland Assembly Elections for prospective candidates and election agents. This event would contribute substantially to the Council's Key Theme of 'City Leadership – Strong, Fair, Together'	The Use of the City Hall